

# Los Gatos Union School District Minutes

Created: January 16, 2015 at 01:38 PM

## Regular Board Meeting

December 09, 2014

Tuesday, 06:30 PM

Thomas P. O'Donnell District Office

17010 Roberts Road

Los Gatos, CA 95032-4510

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### Attendees

Scott Broomfield

Emi Eto

Leigh-Anne Marcellin

Peter Noymer

Alex Potts

Dr. Diana Abbati	Superintendent	<i>non-voting</i>
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Martin Fregoso	Assistant Superintendent-Business Services/CBO	<i>non-voting</i>
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Tom Gray	Director of Fiscal Services	<i>non-voting</i>
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Howard Greenfield	Director of Curriculum & Instruction	<i>non-voting</i>
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Maggi Reser	Director of Technology, Assessment & Accountability	<i>non-voting</i>
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Marla Rodriguez	Assistant Superintendent-Educational Services/HR	<i>non-voting</i>
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### A. REGULAR SESSION (6:30 p.m.)

#### Minutes

President Leigh-Anne Marcellin called the meeting to order at 6:40 p.m.

#### 1. Roll Call

##### Minutes

Trustees Present: Scott Broomfield, Emi Eto, Leigh-Anne Marcellin, Alex Potts, and Peter Noymer.

#### 2. Flag Salute

##### Minutes

Trustee Marcellin led the flag salute.

#### 3. Approval/Amendment of Agenda (V)

Motion made by: Scott Broomfield

Seconded by: Emi Eto

#### Votes

Scott Broomfield	Yes
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Emi Eto	Yes
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Leigh-Anne Marcellin	Yes
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Peter Noymer	Yes
Alex Potts	Yes

#### **4. Public Comment**

This is the opportunity for members of the public to address the Governing Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next Board meeting agenda.

##### Minutes

There were no public comments.

#### **5. Superintendent's Report**

##### Minutes

Superintendent Dr. Abbati welcomed parents, staff and community members.

She took a moment to recognize, thank, and appreciate members of the Los Gatos Union School District community who are making a difference in the lives of others and in our own lives every day.

Dr. Abbati expressed her appreciation to the staff for all they do for the children of Los Gatos. She stated: "Whether you are a teacher, principal, custodian, food service worker, or one of the many other outstanding staff members who work in our district, you have shown that no matter the situation or circumstance you work tirelessly to help all children feel valued so they can reach their full potential. Your role is critical in providing a quality education to the students in our schools. You are making a difference in the life of every child."

She also thanked parents, friends, and community partners. She stated, "Your continued support of our schools is truly an asset that will never be taken for granted. You have helped make this district a place where all students feel welcome and can be successful. We will continue to strive to make each child's experience the best it can possibly be."

Dr. Abbati further thanked the students in Los Gatos for their continued commitment to making education a priority. She stated, "School can be hard, but the rewards are endless. I look forward to seeing our students in the New Year with the same excitement and determination that she has witnessed in classrooms throughout the district."

### **B. CONSENT AGENDA (ACTION)**

#### **1. Consent Items** (V) (C)

Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda will be approved with one motion which is not debatable and which requires unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, an item shall be removed from the section and placed on the regular order of business following the approval of the consent agenda.

Motion made by: Peter Noymer

Seconded by: Emi Eto

Votes

Scott Broomfield	Yes
Emi Eto	Yes
Leigh-Anne Marcellin	Yes
Peter Noymer	Yes
Alex Potts	Yes

**2. Minutes** (C)

The minutes for the Regular Board meeting, November 18, 2014 are presented to the Governing Board for approval and action. It is the recommendation of the Superintendent that the Governing Board approve the minutes as presented.

**3. Warrant Register** (C)

The warrant register for the month of November, 2013 is presented to the Governing Board for approval and action. It is the recommendation of the Superintendent-Business Services/CBO and the Superintendent that the Governing Board approve the warrant register for November, 2013 for the payment of invoices for goods and services as presented.

**4. Service Contracts** (C)

The service contracts as of December 9, 2014 are presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Business Services/CBO and the Superintendent that the Governing Board approve the service contracts for the payment of services as presented.

**5. Personnel Report** (C)

The personnel report as of December 9, 2014 is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the personnel report as presented.

**6. Bequests and Grants** (C)

The bequests and grants as of December 9, 2014 are presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Business Services/CBO and the Superintendent that the Governing Board approve the referenced bequests and grants as presented.

**7. Quarterly Investment Report - 1st Quarter** (C)

The Quarterly Investment Report as of September 30, 2014 is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Business Services/CBO and the Superintendent that the Governing Board accept the Quarterly Investment Report as presented.

## **8. Los Gatos Union School District Attendance Calendar for the 2015-2016**

### **School Year** (C)

The Los Gatos Union School District Attendance Calendar for the 2015-2016 school year is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the attendance calendar as presented.

## **C. STRATEGIC INITIATIVE #3 (DISCUSSION/INFORMATION)**

### **1. Sustainability Plan for Educational Technology for Student Devices -**

#### **Attachment A Update** (D)

Director of Technology, Assessment & Accountability, Maggi Reser will present an update on the Sustainability Plan for Educational Technology - Attachment A revision process. The final plan will be submitted for Board approval at the January 20, 2015 meeting. This is for informational purposes only. No action will be taken.

#### Minutes

Board deliberation commenced at 6:54 p.m. and concluded at 7:14 p.m.

Trustee Broomfield thanked the Technology Action Team (TAT) for their work on the plan.

The Board requested the following:

- Directors communicate with parents current technology status and next steps.
- Articulate how learning is being developed and the results using technology (teacher/student demonstration at a future board meeting).

Dianna Hill, 5th grade teacher at Van Meter invited the Governing Board to participate in the "Hour of Code", taking place on Friday, December 12. The District's 5th grade teachers will use digital learning at the same time.

## **D. STRATEGIC INITIATIVE #5 (DISCUSSION/ACTION)**

### **1. Parcel Tax Annual Expenditure Report for 2013-2014** (D) (V)

Assistant Superintendent-Business Services/CBO, Martin Fregoso will present to the Governing Board the parcel tax expenditures for fiscal year 2013-2014 for approval. At the November 18, 2014 Board meeting, the Financial Advisory Parcel Tax Oversight Committee presented their findings and assured the Board that all parcel tax proceeds had been spent according to the ballot language. This is an action item.

#### Minutes

There was no Board discussion and no public comment.

Motion made by: Scott Broomfield

Seconded by: Emi Eto

Votes

Scott Broomfield	Yes
Emi Eto	Yes
Leigh-Anne Marcellin	Yes
Peter Noymer	Yes
Alex Potts	Yes

## **2. First Interim Budget Report for 2014-2015** (D) (V)

Assistant Superintendent-Business Services/CBO, Martin Fregoso will present the First Interim Report to the Governing Board as required by Education Code before its submission to the California Department of Education. This is an action item.

### Minutes

Board deliberation commenced at 7:27 p.m. and concluded at 7:47 p.m.

The Board requested that staff include the following in budget presentations:

- A more detailed explanation of each slide with footnotes on each slide. For example, include descriptions about "transfers and Fund 17."

There were no public comments.

Motion made by: Emi Eto

Seconded by: Scott Broomfield

### Votes

Scott Broomfield	Yes
Emi Eto	Yes
Leigh-Anne Marcellin	Yes
Peter Noymer	Yes
Alex Potts	Yes

## **3. Measure E Program Update** (D)

Assistant Superintendent-Business Services/CBO, Martin Fregoso will provide an update to the Governing Board on the Measure E Program. This is for informational purposes only. No action will be taken.

### Minutes

Board deliberation commenced at 7:51 p.m. and concluded at 7:52 p.m.

There were no public comments.

## **4. Demographic & Facility Analysis** (D)

Assistant Superintendent-Business Services/CBO, Martin Fregoso, will present an analysis on facilities and capacity needs to the Governing Board. This is for informational purposes only. No action will be taken.

### Minutes

Public comment commenced at 7:57 p.m. and concluded at 7:58 p.m. The public speaker was Gary Worsham.

Board deliberation commenced at 7:58 p.m. and concluded at 8:29 p.m.

The Board requested the following from staff:

- To continue work with the Financial Advisory Committee (FAC) on reviewing the demographic study and explaining the 5% margin of uncertainty.
- Provide more context in the presentation with detailed explanations for each slide.
- Have the FAC present their recommendations to the Board prior to June.

#### **5. Board Policies - Second & Final Reading** (D) (V)

Board Policies set guidelines and procedures for Governing Boards and school officials to follow and enforce. The California School Boards Association (CSBA) sends quarterly updates to School Districts with recommended changes per mandates. A second and final reading of the revised board policies are presented to the Governing Board for approval and action.

##### Minutes

There was no Board discussion and no public comment.

Motion made by: Emi Eto

Seconded by: Scott Broomfield

##### Votes

Scott Broomfield	Yes
Emi Eto	Yes
Leigh-Anne Marcellin	Yes
Peter Noymer	Yes
Alex Potts	Yes

### **E. BOARD ITEMS**

#### **1. Subcommittee Reports of the Board of Trustees**

##### Minutes

- Trustee Marcellin attended the Superintendent's Resource Council meeting and the LGEF meeting.

#### **2. Correspondence**

- Letter dated December 4, 2014 to Carl Guardino, Silicon Valley Leadership Group
- Letter dated December 4, 2014 to Leslie Gaynor, Clean Solar
- Letter dated December 4, 2014 to Jim Reed, San Jose Silicon Valley Chamber of Commerce
- Letter dated December 8, 2014 to Joel Paulson, Town of Los Gatos

#### **3. Board Comments**

##### Minutes

The Governing Board finalized their itineraries for the California School Boards Association Annual Education Conference that will be held in San Francisco, December 13-15, 2015.

#### **4. LGUSD Governance and Planning Calendar**

This information is provided to the Governing Board for discussion and planning purposes. Agenda items are subject to changes and modifications throughout the year.

##### Minutes

Dr. Abbati requested the Governing Board email agenda items to her for the Board Retreat scheduled on January 6, 2015.

#### **5. Future Board Meetings**

- Special Board Meeting/Board Retreat, January 6, 2015 at 4:00 p.m.
- Regular Board Meeting, January 20, 2015 at 6:30 p.m.
- Special Board Meeting, February 10, 2015 at 6:30 p.m.
- Regular Board Meeting, February 24, 2015 at 6:30 p.m.

#### **F. ADJOURNMENT (10:30 p.m.)**

##### Minutes

Trustee Marcellin adjourned the meeting at 8:45 p.m.

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Secretary, Board of Trustees

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Clerk, Board of Trustees